

Scholarship Application Checklist

Find, track and win more scholarships with an organized, step-by-step approach.

FIND SCHOLARSHIPS

- ☐ Check with your school counselor
- ☐ Search reputable databases (free only)
- ☐ Look local: community groups, employers
- ☐ Check colleges' own scholarships
- ☐ Note every deadline in one place

WATCH OUT FOR

- ☐ Never pay to apply for a scholarship
- ☐ Beware 'guaranteed' scholarship scams
- ☐ Protect your personal information

FOR EACH APPLICATION

- ☐ Confirm eligibility before applying
- ☐ Note required essays & documents
- ☐ Request recommendation letters early
- ☐ Draft, revise & proofread essays
- ☐ Track submission & confirmation

STAY ORGANIZED

- ☐ Keep a master deadline calendar
- ☐ Save every essay to reuse & adapt
- ☐ Follow up if you don't hear back
- ☐ Report awards to your college