

Changing Schools Checklist

Make a mid-year or new-school transfer smooth for the paperwork and for your child.

AT THE OLD SCHOOL

- ☐ Give notice of the last day
- ☐ Request records be transferred
- ☐ Return books & property
- ☐ Collect work samples & awards

HELP YOUR CHILD ADJUST

- ☐ Talk through their feelings
- ☐ Arrange a buddy or introduction
- ☐ Encourage one activity to meet people
- ☐ Keep old friendships going

AT THE NEW SCHOOL

- ☐ Confirm enrollment & documents
- ☐ Share any IEP/504 or health plans
- ☐ Ask about placement & courses
- ☐ Tour and learn the routines

FIRST WEEKS

- ☐ Check in often about how it's going
- ☐ Meet the new teacher & counselor
- ☐ Watch for signs of struggle
- ☐ Give the adjustment time